

Compliance Work Plan

Item Number	Task to Be Completed	Planned Project Date	Responsible Party	Resource	Date Started	Date Completed	Status
1	SMT Medical staff training	10/13/09	B. Jain Dr. Rick Redburn	Video	10/13/09	10/13/09	C
2	SMT Board training	10/30/09	B. Jain Dr. Rick Redburn	Video	10/30/09	10/30/09	C
3	SMT employees training	10/21/09	Beth Jain	Video Quiz	10/21/09 extended to 11/27/09		
4	Policies given to SMT Managers	10/21/09	Beth Jain	paper copy to each manager	10/21/09	10/21/09	C
5	Compliance Posters Placement	10/21/09	Beth Jain	Posters	10/21/09	10/21/09	C
6	Hotline Activation	10/21/09	Beth Jain Dr. Rick Redburn	Phone	10/21/09	10/21/09	C

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7	Compliance Information on website	10/13/09	B. Jain + Kelly Duncan	Web Company	10/13/09	10/23/09	C
8	Post Educator's Meeting	11/19/09	Beth Jain	—	—	11/19/09	C
9	Holidays - will meet in January 2010						
10							
11							
12							